

# Privacy Statement

Information on personal data collection and processing (Privacy Statement)

## Introduction

CRM Resources Sp. z o.o. with registered office in Warsaw, address: ul. Twarda 18, 00-105 Warsaw is the Personal Data Controller of your personal data referred to below as “we”, “us” or “CRM Resources sp. z o.o.”).

This information on personal data collection and processing (“Privacy Statement”) explains how we protect visitors’ information gathered via this Website (as defined below).

## Contact:

If you have any questions regarding this Privacy Statement, collection and processing of your personal data while using this Website, please send them using contact form at [www.titanmsolutions.com](http://www.titanmsolutions.com).

## Personal data collection and processing

As a visitor, you do not have to submit any personal data in order to use this Website. However, personal data that are specifically and voluntarily provided by visitors may be collected through this Website. If this is the case (the Website hosts any system or application that is used for processing of personal data for various purposes, e.g. the contact form at [www.titanmsolutions.com](http://www.titanmsolutions.com)), your consent with the processing of your personal data will be collected by the Personal Data Controller in accordance with the applicable personal data protection laws, and specific information on personal data collection and processing will be provided before any personal data is collected and processed.

No special categories of personal data (sensitive personal data) are collected and processed through this Website.

## Log information, cookies and web beacons

This site collects standard internet log information including your IP address, browser type and language, access times and referring website addresses. To ensure that this Website is well managed and to facilitate improved navigation, we or our service providers may also use cookies (small text files stored in a user’s browser) or Web beacons (electronic images that allow this Website to count visitors who have accessed a particular page and to access certain cookies) to collect aggregate data. We do not collect or store any individual (non-aggregated) cookies. We only have an access to aggregate data on cookies for functional purposes. Additional information on how we use cookies and other tracking technologies and how you can control these can be found in our Cookie Notice.

## Social media

This Website may host social media applications or services that allow you to share content with other users (collectively “Social Media Applications”). Any personal data or other information that you contribute to any Social Media Application can be read, collected, and used by other users of that Social Media Application over whom we have little or no control. Therefore, we are not responsible for any other user’s use, misuse, or misappropriation of any personal data or other information that you contribute to any Social Media Application.

## Changes to the Information on personal data processing

We may modify or amend this Privacy Statement from time to time at our discretion. When we make changes to this Statement, we will amend the revision date at the top of this page, and such modified or amended Privacy Statement shall be effective as to you and your information as of that revision date. We encourage you to periodically review this Privacy Statement to be informed about how we are protecting your information.

### **Children's privacy protection**

We understand the importance of protecting children's privacy in the interactive online world. This Website is not designed for or intentionally targeted at children 16 years of age or younger. It is not our policy to intentionally collect or maintain information about anyone under the age of 16.

### **Processing of business contact data**

In line with the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as "GDPR", we would like to inform you that CRM Resources sp. z o.o. process personal data of business nature concerning the contact persons and representatives of prospective, current and former Clients, as well as of other contractors of CRM Resources sp. z o.o., including specifically the first name, surname, identification and contact data of the entity represented, phone number, e-mail address, as well as information about the existing relations and contacts with CRM Resources sp. z o.o. ("business contact data").

In case the business contact data is not collected directly from the individual concerned (e.g. if a representative of CRM Resources sp. z o.o. has received a business card with such data), they could have been provided by the entity represented or obtained from publicly available sources, such as public records and registers (e.g. National Court Register).

Business contact data are processed primarily for the purposes of maintaining and developing business relationships with the entity represented by the given individual and for other purposes which constitute the legitimate interests of CRM Resources sp. z o.o., pursuant to Article 6.1(f) of GDPR (such as taking the necessary activities to conclude or to perform the contract with the entity represented by the given individual, internal control and risk management, internal reporting, evaluation and optimisation of service quality, as well as assessment and development of sales opportunities), and for the purposes of fulfilling legal and regulatory duties imposed on CRM Resources sp. z o.o. in connection with their business activity (inter alia, the purposes of issuing invoices, documenting service performance, proper identification of the represented entity, as well as prevention of fraud and corruption).

CRM Resources sp. z o.o. can also process business contact data on the basis of the consent granted separately by the given individual (e.g. to receive marketing materials ordered from CRM Resources sp. z o.o.). In such situations, the business contact data provided when giving consent are processed on the basis of that consent, within the scope and for the purpose indicated therein.

Business contact data will be processed for a period required to fulfil the purposes described above (e.g. conclusion and delivery of the contract between CRM Resources sp. z o.o. and the entity represented by the individual – for a period until the end of the procedure of conclusion or delivery of the contract, and thereafter for a period and to the extent required by the regulations of the law or for the exercise of legitimate interests of a controller by CRM Resources sp. z o.o.).

We provide the personal data to entities that are our business partners and provide us services. When we share personal data with these companies, we require them to keep data secure, and these companies are not allowed to use them for their own marketing purposes.

Our partners are entities providing us with: management service of our website or profiles in social media, services related to storing, combining and analyzing data for cookies, services related to direct marketing and sending communication on our behalf.

We may also share personal data with other entities in the following circumstances:

- if the law or public authority specifies that we must provide personal data or for the purposes of the administration of justice;
- if we need to share personal information to establish, exercise or defend our rights (this includes sharing personal information with others to prevent fraud).

In order to exercise your rights as the business contact data subject (in particular, the right to access the data, obtain its copy, the right to rectification or erasure of data, the right to restriction of data processing, and the right to object to data processing), you need to contact the controller using the contact form at [www.titanmsolutions.com](http://www.titanmsolutions.com).

If you believe that the processing of business contact data by CRM Resources sp. z o.o. is in breach of the law, you can submit a complaint to the competent supervisory authority (Prezes Urzędu Ochrony Danych Osobowych). Below please find the contact detail:

Prezes Urzędu Ochrony danych osobowych (PUODO), ul. Stawki 2, 00-193 Warszawa

Tel. +48 22 53 10 440

Fax +48 22 53 10 441

e-mail: [kancelaria@giodo.gov.pl](mailto:kancelaria@giodo.gov.pl); [desiwm@giodo.gov.pl](mailto:desiwm@giodo.gov.pl)

Strona internetowa: <http://www.giodo.gov.pl/>

### **Automatic decision making**

The personal data collected from you will not be subject to automated decision making.

### **Passing on to you, the Third**

We do not forward your personal data outside of the EU.